



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**CONTRACT NOTIFICATION**  
\*\*\*\*NON-MANDATORY\*\*\*\*

CONTRACT NUMBER:	1-08-80-10
DESCRIPTION:	Paint, Recycled Latex
CONTRACTOR(S):	Visions Paint Recycling, Inc.
CONTRACT TERM:	5/1/2008 through 5/1/2009
DISTRIBUTION LIST:	Posted Electronically on <a href="http://www.pd.dgs.ca.gov/contracts/80-10.htm">http://www.pd.dgs.ca.gov/contracts/80-10.htm</a>
STATE CONTRACT ADMINISTRATOR:	Jim Mores (916) 375-4468 <a href="mailto:jim.mores@dgs.ca.gov">jim.mores@dgs.ca.gov</a>

*Jim Mores for*  
Adrian Farley, Deputy Director

Date: 5/1/2008

Contract (Non-Mandatory) 1-08-80-10  
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**1. SCOPE**

The State's contract with Visions Paint Recycling, Inc. (contractor) provides recycled latex paint at contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-08-80-10. The contractor shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of recycled latex paint to the State and local governmental agencies.

The contract term is for one (1) year with an option to extend the contract for one (1) additional one (1) year period or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

**2. CONTRACT USAGE/RULES**

- A. The use of this contract is non-mandatory for all State departments. Local governmental agencies are eligible to utilize the contract.
- B. Local governmental agency use of this contract is optional. Local governmental agencies are defined as "any city, county, city and county, district or other governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges", empowered to expend public funds for the acquisition of products, per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental agencies, each local governmental agency should determine whether this contract is consistent with its procurement policies and regulations. Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State departments and have no authority to amend, modify or change any condition of this contract.
- C. Ordering State departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contract Manual Volume 2 and 3, as applicable.
- D. Prior to placing orders against this contract, State departments must have been granted purchasing authority by the Department of General Services, Procurement Division (DGS/PD) for the use of the State's statewide contracts. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.pd.dgs.ca.gov/deleg/pamannual.htm> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at [pams@dgs.ca.gov](mailto:pams@dgs.ca.gov).
- E. Ordering departments are required to have a Department of General Services (DGS) agency billing code prior to using this contract. DGS agency billing codes may be obtained by emailing the DGS billing code contact with the following:
  - Department/Agency Name
  - Contact name
  - Telephone number
  - Mailing address
  - Facsimile number and e-mail address

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Email the required information to the following DGS billing code contacts:

- [marilyn.ebert@dgs.ca.gov](mailto:marilyn.ebert@dgs.ca.gov) and
- [wilson.lee@dgs.ca.gov](mailto:wilson.lee@dgs.ca.gov)

**3. DGS ADMINISTRATIVE FEES**

The DGS will bill each ordering department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

For current fees, click on "DGS Price Book" at: <http://www.ofs.dgs.ca.gov/Price+Book/P/Purchasing.htm>.

**4. CONTRACT ADMINISTRATION**

Both the State and the contractor have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

State Contract Administrator: Jim Moers  
Address: DGS/Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605  
Telephone: (916) 375-4468  
Facsimile: (916) 375-4613  
E-Mail: [jim.moers@dgs.ca.gov](mailto:jim.moers@dgs.ca.gov)

Contractor Name: Visions Paint Recycling, Inc.  
Contract Administrator: Steve Etzler or Jerry Noel  
Address: 4481 Winters Street  
McClellan, CA 95652  
Telephone: (916) 564-9121  
Facsimile: (916) 568-1485  
E-mail: [steve@visionsrecycling.com](mailto:steve@visionsrecycling.com)

**5. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE**

Ordering departments and/or the contractor shall inform the State Contract Administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

For contractor performance issues, ordering departments must submit a completed Supplier Performance Report located at: <http://www.documents.dgs.ca.gov/pd/contracts/FORMS/SupplierPerformanceReport.doc> via email or facsimile to the State Contract Administrator identified in Article 4. The ordering department should include all relevant information and/or documentation (i.e. Purchase documents).

**6. CONTRACT PRICING**

All pricing is listed on Attachment A, Contract Pricing.

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**7. SPECIFICATIONS**

All products must confirm to the attached State of California Bid Specification Number 8010-07BS-003R1, Paint, Latex, Recycled, dated 11/2/07 of three (3) pages, Attachment B.

**8. WARRANTY**

The shelf life of the paint shall be at least one year. Some "soft settling" will be allowed but the materials shall be easily re-dispersed with a hard paddle. The State reserves the right, at any time within one year of acceptance, to check any paint delivered for conformance to the requirements of the contract. Any paint failing to comply with the specification will be returned to the contractor for replacement. Any and all expenses associated with returns including re-inspection and re-testing, shall be the responsibility of the contractor.

**8. PURCHASE EXECUTION**

- A. State departments must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/osp> (select Standard Forms).

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Ordering Agency Name
- Supplier Information (Address, Contact Name, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price

- B. Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only). The contractor will not accept purchase documents from local agencies without a State issued billing code.

- C. All State Departments and local agencies will submit a copy of executed purchase documents to:

DGS - Procurement Divisionon (IMS# Z-1)  
Attn: Data Entry Unit  
707 Third Street, 2<sup>nd</sup> Floor North  
West Sacramento, CA 95605-2811

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**9. ORDERING PROCEDURE**

Ordering departments are to submit appropriate purchase documents directly to the contractor via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The ordering information for the contractor is listed below:

Company Name: Visions Paint Recycling, Inc.  
Contact: Steve Etzler or Jerry Noel  
Address: 4481 Winters Street  
McClellan, CA 95652  
Facsimile: (916) 568-1485  
Email: [steve@visionsrecycling.com](mailto:steve@visionsrecycling.com)

When using any of the ordering methods, all State departments must conform to proper State procedures.

**10. MINIMUM ORDER**

The minimum order for this contract shall be 15 gallons for F.O.B. Destination deliveries. Orders for less than the minimum order are considered non-contract and may be purchased from other sources.

**11. ORDER ACKNOWLEDGEMENT**

The contractor will provide the ordering agencies with an order receipt acknowledgement containing a unique order number either via e-mail or facsimile within 48 hours of receipt of order.

The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Purchase Order Total Cost
- Delivery Completion Date

**12. DELIVERY**

Delivery is to be completed in full within thirty (30) days after receipt of order (ARO). Delivery shall be made to any State or local governmental agencies within California.

It shall be the contractor's responsibility to obtain proper clearance for delivery drivers prior to any and all deliveries throughout the California State Prison System. The contractor must contact the individual agency for specific clearance procedures, as these procedures may vary from facility to facility.

Contractor is requested to make deliveries in Los Angeles County, Orange County, San Bernardino Metropolitan Area, and San Diego Area during off-peak hours. Off-peak hours are Monday through Friday, 10:00 AM to 4:00 PM.

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**13. EMERGENCY/EXPEDITED ORDERS**

Not applicable.

**14. FREIGHT ON BOARD (F.O.B.) DESTINATION**

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

**15. SHIPPED ORDERS**

All shipments must comply with General Provisions, Paragraph 12 entitled "Packing and Shipment". The General Provisions are available at: <http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT0407.pdf>.

If the order size warrants the use of a pallet, the pallet(s) must comply with the attached State of California Specification 3990-01A-01, dated January 2001 (Attachment C). All pallets employed in the delivery of the product shall be of sturdy construction and adequate condition to assure delivery without damage to the product and to insure prevention of safety hazards.

Each delivery shall be appropriately marked as described in the specifications.

**16. INVOICING**

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Item and commodity code number
- Quantity purchased
- Contract price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

**17. PAYMENT**

Payment terms for this contract are net forty-five (45) days. Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 etc. seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty-five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

**18. PAYEE DATA RECORD**

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. Ordering departments should contact the contractor for copies of the Payee Data Record.

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**19. CALIFORNIA SELLER'S PERMIT**

The California seller permit number for the contractor is listed below. Ordering departments can verify that the permit is currently valid at the following website: [www.boe.ca.gov](http://www.boe.ca.gov). State departments must adhere to the file documentation required identified in the State Contract Manual Volume 2 and Volume 3, as applicable.

Contractor Name	Seller Permit #
Visions Paint Recycling, Inc	97-899461

**20. RECYCLED CONTENT**

State departments are required to report purchases in many product categories. All line items awarded as part of this contract contain fifty (50) percent post consumer recycled-content material. The Postconsumer-Content Certification Form (CIWMB 74) for the contractor is attached (Attachment D)

**21. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION**

The small business (SB) and disabled veteran business enterprise (DVBE) certifications and percentages for the contractor and subcontractor are listed below. Ordering departments can verify that the certifications are currently valid at the following website: <http://www.pd.dgs.ca.gov/smbus/default.htm>.

Contractor Name	OSDS Certification #	SB Percent (%)	DVBE Percent (%)
Visions Paint Recycling, Inc. (Prime Contractor)	26109	100%	Subcontracting 3%
Factory Direct Dist Corp (Subcontractor)	16086	100%	100%

Ordering departments shall confirm with the contractor the exact percentage of DVBE for each individual order.

**ATTACHMENTS**

Attachment A – Contract Pricing

Attachment B – Specifications, Paint, Latex, Recycled, 8010-07BS-003R1, dated 11/2/07 of three (3) pages

Attachment C – Specification, Pallets, Wooden, 3990-01A-01, dated January 2001 of three (3) pages

Attachment D – Postconsumer-Content Certification Form, CIWMB, dated 4/07 of two (2) pages

## CONTRACT PRICING

Line Item	Unit	Commodity #	Descriptions	Brand/Model	Unit Price
1	GAL	8010-000-0034-3	Paint, Recycled Latex, Interior, Flat 1 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #100-XXXX	\$10.0000
2	GAL	8010-000-0035-5	Paint, Recycled Latex, Interior, Flat 5 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #100-XXXX	\$9.5000
3	GAL	8010-000-0036-7	Paint, Recycled Latex, Interior, Non-Flat 1 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #300-XXXX	\$13.5000
4	GAL	8010-000-0037-9	Paint, Recycled Latex, Interior, Non-Flat 5 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #300-XXXX	\$13.0000
5	GAL	8010-000-0030-6	Paint, Recycled Latex, Exterior, Flat 1 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #2100-XXXX	\$11.0000
6	GAL	8010-000-0031-8	Paint, Recycled Latex, Exterior, Flat 5 Gallon, per the attached Bid Specification Number 8010-07BS-003R1, dated 11/2/07	Workhorse #2100-XXXX	\$10.5000





# STATE OF CALIFORNIA

## Bid Specification PAINT, LATEX, RECYCLED

8010-07BS-003R1

### 1.0 SCOPE

This specification describes the minimum requirements for recycled latex paint procured by the State of California.

### 2.0 SPECIFICATIONS AND STANDARDS

Specifications and standards referenced in this document in effect on the opening of the Invitation for Bid form a part of this specification where referenced.

### 3.0 REQUIREMENTS

#### 3.1 General Requirements

This product shall be suitable for application to new or previously painted wood, stucco, drywall, masonry, concrete block, and primed metal surfaces (e.g. doors, frames, trim and sash.)

#### 3.1 Materials

This shall be a latex based paint, produced by blending and processing a minimum of 50% by volume post-consumer latex paint and a maximum of 50% secondary industrial materials, virgin latex paint and/or virgin raw materials.

The manufacturer may also include in their formulation all necessary additives for control of sagging, leveling, excessive settlement and skin formation, drier absorption and other requisite qualities of a satisfactory working material.

There shall be no added chemical listed as a carcinogen or chemical causing reproductive toxicity as defined in Title 22, Division 2, part 2, subdivision 1, chapter 3, Article 7, Section 12705 or Division 2, part 2, subdivision 1, chapter 3, article 8, section 12805.

#### 3.2 Regulatory Requirements

The offered product must comply with all Federal, State, and local safety and environmental regulations in regards to VOC, heavy metals, and toxic chemicals.

#### 3.3 Colors

The offered product shall be available in off white, pastel, medium and dark colors.

### **3.4 Product Certification:**

The offered products shall meet the applicable Master Painters Institute (MPI) detailed performance standard for the appropriate MPI category.

### **3.5 Condition in Container**

The paint, as received, shall be ready to use and shall show no evidence of biological growth, putrefaction, debris, foreign material, skinning, hard settled pigment or corrosion of the container. The paint shall be easily dispersible to a uniform condition by hand stirring.

### **3.6 Odor:**

The odor of the paint in the can and during application shall not be irritating. Upon opening the container, there should not be a putrid, musty, and /or fermenting odor. There should not be a strong odor of solvent. The paint shall have no residual odor after 48 hours of air drying.

### **3.7 Application:**

The paint shall be suitable for application by brush, roller and airless sprayers (without filtering). The paint shall have good flowing and brushing properties and shall dry to a smooth uniform film free from lap marks, excessive brush marks, orange peel, craters, coarse particles, blisters, fish eyes, pitting or pinholes after drying.

The dried finish coat shall be uniform in color, appearance and sheen. There shall be no flashing or ghosting.

### **3.8 Paint Container**

All containers shall be properly sealed and shall show no evidence of leakage and the product shall remain in satisfactory condition for a period of 12 months after delivery. The contractor will be held responsible for replacing containers unfit for use and will be responsible for all costs and transportation charges incurred in replacing paint and containers.

### **3.9 Labeling**

Each container and shipping carton shall be clearly labeled with the following information:

- Manufacturer Name
- Descriptive Name Of The Paint
- Date Of Manufacture (Month And Year)
- Batch Number And Color

In addition to the above each container label shall contain as a minimum:

- Full Instructions For Surface Preparation
- Application
- Thinning Procedure or other Requirement
- Equipment Cleanup
- Recommended Use Of The Product On Various Types Of Surfaces

Including Number Of Coats Recommended

Types of Primer, If Required:

The approximate area covered per gallon.

Any applicable health or safety warning.

Any special storage requirement.

## STATE OF CALIFORNIA SPECIFICATION PALLETS, WOODEN

### 1 SCOPE

This specification covers pallets intended for use with low lift pallet trucks or forklift trucks.

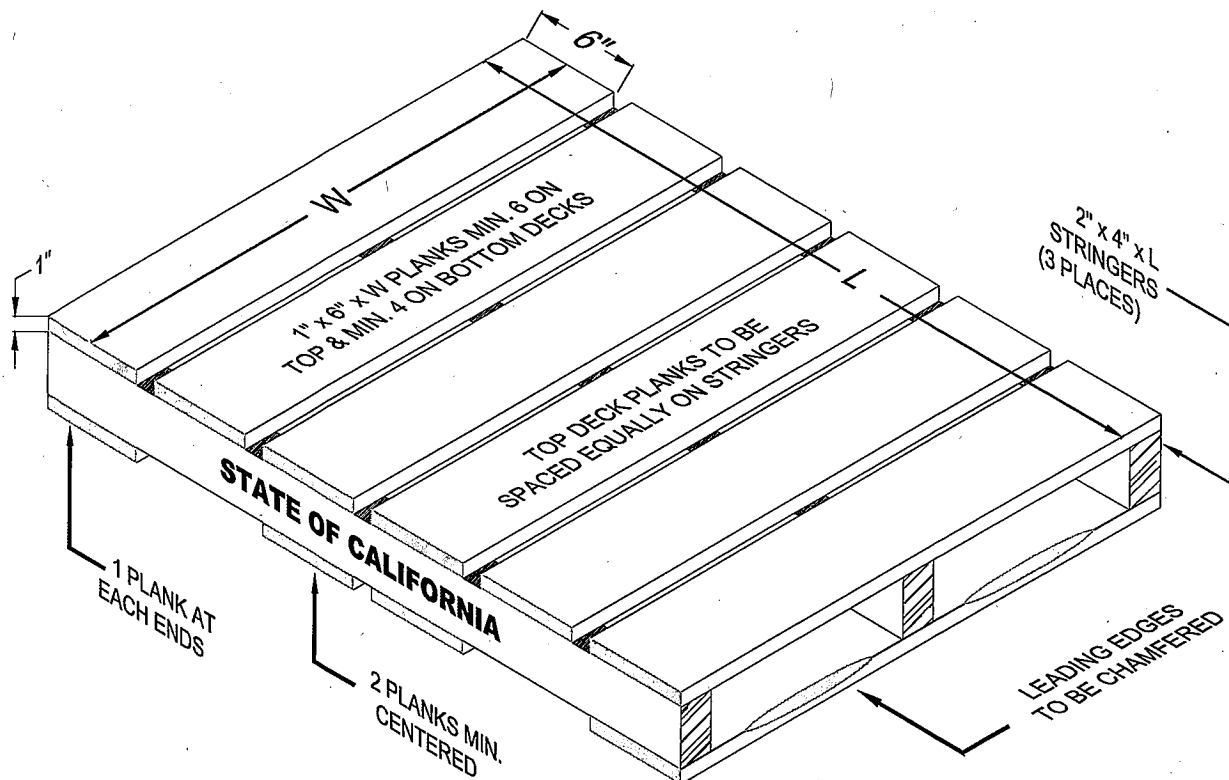
### 2 SPECIFICATION AND STANDARDS

Specifications and standards referenced in this document in effect on the opening of the Invitation for Bid form a part of this specification where referenced.

### 3 REQUIREMENTS

#### 3.1 Material

The pallets shall be constructed from nominal size standard or better (West Coast Lumber Inspection Bureau, Standard Grading Rules for West Coast Lumber) grade Douglas Fir, Hemlock, Larch or Hem-Fir. The stringers shall be S4S and the decking S4S or S1S2E (re-



**FIG. 1 - TYPE 2  
WOODEN PALLET**

sawed) with no edge knots. Sawed side is to be assembled to the inside of the pallets. Fastening shall be accomplished with 2¼ inch (+1/16 inch) 7 penny flat head drive screws (helical threaded nail) or 2¼ (+1/16 inch) #10 wire gauge annular ring nails as recommended in Specifications and Grades for Warehouse. Permanent or Returnable Pallets of West Coast Woods as published by the National Wooden Pallet and Container Association (Specifications and Grades, NWPCA).

### 3.2 Non-Standard Duty-Cycle Pallets

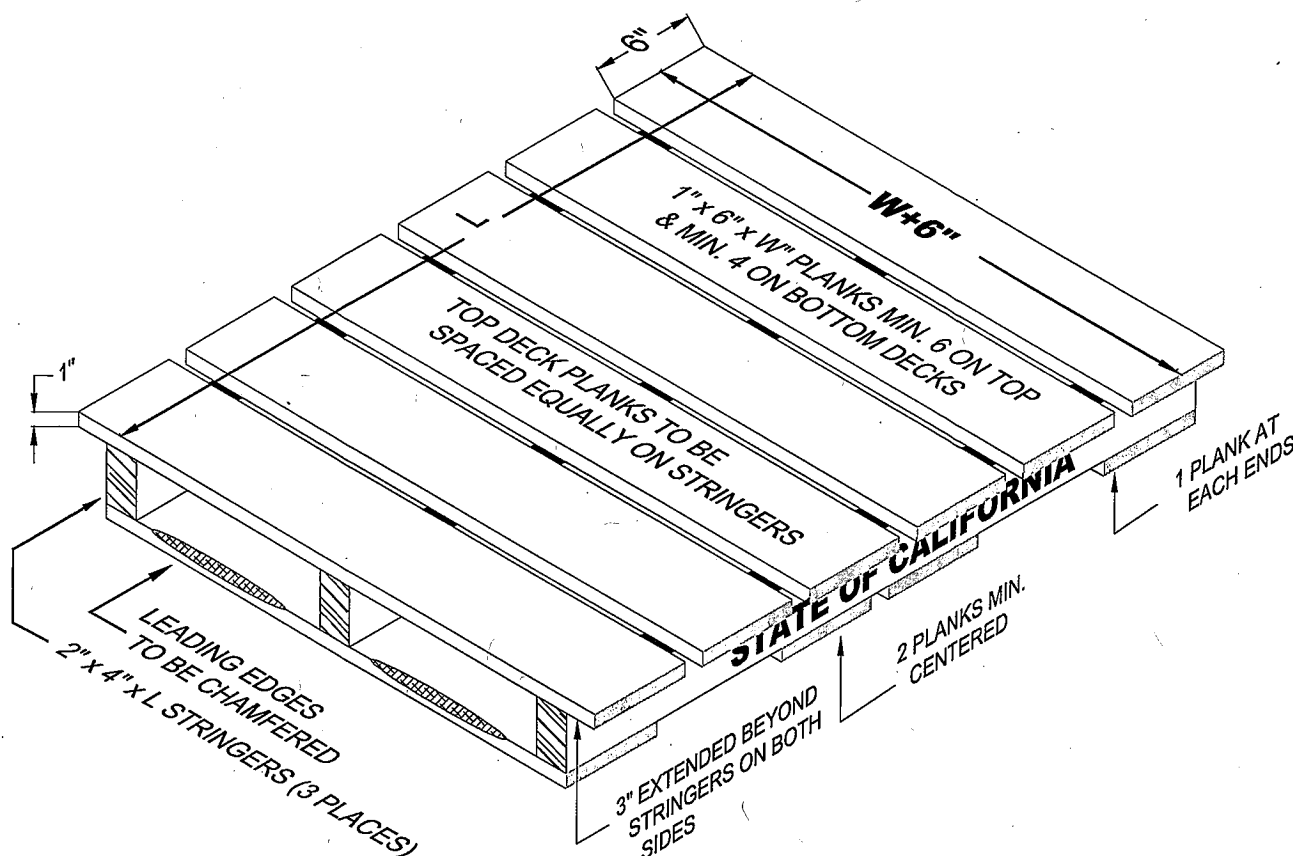
When specifically requested by the user, pallets may be manufactured using pine, oak or ash woods.

### 3.3 Construction

Pallet type and construction shall comply with Specifications and Grades, NWPCA. The pallets shall be Grade "Quality" (QAL).

The decking shall be secured with 3 nails or screws at each surface of contact with the stringer. Nails shall not be within ½ inch of deck-board edges or another nails.

All leading and outside edges of the bottom deck shall be chamfered. The chamfers shall be at least 12 inches long and shall be cut on an approximate 35 degree angle to the face so as to leave an edge adjacent to the chamfer not less than ¼ inch nor more than ½ inch from the outer



**FIG. 2 - TYPE 4  
SINGLE WING WOODEN PALLET**

edge of the deck-board. The chamfer shall extend to within 3 inches of the stringers. Pallet configuration shall comply with illustration A.

COMMONLY USED PALLET TYPES & SIZE			
SIZE	TYPE	TOP DECK	BOTTOM DECK
1	2 (Fig. 1)	42"L x 36"W Six 1" x 6" x 36" deck-boards, spaced evenly along the pallet width	42"L x 36"W Min. Four 1" x 6" x 36" boards. One placed each end of the stingers Two at center of the stringers
2	2 (Fig. 1)	42"L x 42"W Six 1" x 6" x 42" deck-boards, spaced evenly along the pallet width	42"L x 42"W Min. Four 1" x 6" x 42" boards. One placed each end of the stingers Two at center of the stringers
3	2 (Fig. 1)	44"L x 44"W Six 1" x 6" x 44" deck-boards, spaced evenly along the pallet width	44"L x 44"W Min. Four 1" x 6" x 44" boards. One placed each end of the stingers Two at center of the stringers(Fig. 1)
4	2 (Fig. 1)	45"L x 36"W Six 1" x 6" x 36" deck-boards, spaced evenly along the pallet width	45"L x 36"W Min. Four 1" x 6" x 36" boards. One placed each end of the stingers Two at center of the stringers
5	2 (Fig. 1)	46"L x 44"W Six 1" x 6" x 44" deck-boards, spaced evenly along the pallet width	46"L x 44"W Min. Four 1" x 6" x 44" boards. One placed each end of the stingers Two at center of the stringers
6	2 (Fig. 1)	48"L x 48"W Six 1" x 6" x 48" deck-boards, spaced evenly along the pallet width	48"L x 48"W Min. Four 1" x 6" x 48" boards. One placed each end of the stingers Two at center of the stringers
<b>Note:</b> SIZE 1, TYPE 4 - has a single wing applied to top deck.			
1	4 (Fig. 2)	42"L x 36"W Six 1" x 6" x 36" deck-boards, spaced evenly along the pallet width with 3" wings extending beyond the stringers outboard faces	42"L x 30"W Min. Four 1" x 6" x 36" boards. One placed each end of the stingers, Two at center of the stringers

#### 4 SAMPLING AND INSPECTION

This commodity will be sampled and inspected for compliance to this specification as deemed necessary. Sampling and inspection by attributes will be in accordance with ANSI/ASQ Z1.4 1993, Sampling Procedures and Tables for Inspection by Attributes. An inspection lot is defined as one delivery to one agency at one time.

##### 4.1 Workmanship

The pallets shall be free from defects as outlined under Grade "Quality" (QAL) in the "Specifications and Grades", NWPCA.

#### 5 MARKING

Each pallet shall be marked (two places), "STATE OF CALIFORNIA". Marking shall be easily readable, in black letters and on outboard faces of stringers.

## Postconsumer-Content Certification

To be completed by the State agency	
State Agency:	
Purchasing Agent:	PO #:
Phone:	E-mail:

The State Agency Buy Recycled Campaign (SABRC) is a state mandated program that requires the reporting of all purchases made within 11 specified product categories. All state agencies are required to verify the recycled-content of all products purchased within each of these categories.

All businesses shall certify in writing to the contracting officer or his or her representative the minimum percentage, if not exact percentage, of postconsumer recycled-content (PCRC) material in the products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the minimum content requirements specified in law (see reverse side). The certification shall be furnished under penalty of perjury. The certification shall be provided regardless of content, even if the product contains no recycled material. A State agency may waive the certification requirement if the percentage of postconsumer material in the products, materials, goods, or supplies can be verified in a written advertisement, including, but not limited to, a product label, a catalog, or a manufacturer or vendor Internet website.

Contractor/Company Name Visions PAINT Recycling INC  
Address 4481 WINTERS STREET Phone 916-564-9121  
MCCLELLAN CA 95652

Purchase Order # RFQ # RFP # IFB # Cal Card Order #	Item #	Product or Services Description	<sup>1</sup> Percent Postconsumer Recycled- Content Material	<sup>2</sup> SABRC Product Category Code	Meets SABRC
	100	WORKHORSE INTERIOR FLAT	50	PT	✓
	200	WORKHORSE INTERIOR Eggshell	50	PT	✓
	300	WORKHORSE INTERIOR Semi Gloss	50	PT	✓
	2100	WORKHORSE EXTERIOR FLAT	50	PT	✓
	2200	WORKHORSE EXTERIOR Eggshell	50	PT	✓
	2300	WORKHORSE EXTERIOR Semi Gloss	50	PT	✓

Public Contract Code sections 12205 (a) (1), (2), (3) and (b) (1), (2), and (3)

Pursuant to Public Contract Code 12205(a)(1), I certify under penalty of perjury under the laws of the State of California that the above information is true and correct.

STEVEN ETZLER Steven Etzler Sales Manager 12/18/11  
Print Name Signature Title Date

(See footnotes on the back of this page.)

# FOOTNOTES:

1. "Postconsumer recycled-content material" is defined as products that were bought, used, and recycled by consumers. For example, a newspaper that has been purchased, recycled, and used to make another product would be considered postconsumer material.
2. "Product category" refers to one of the categories listed below, into which the reportable purchase is best placed.
3. If the product does not belong in any of the product categories, enter "N/A." Common "N/A" products include wood products, natural textiles, aggregate, concrete, and electronics such as computers, TV, software on a disk or CD, and telephones.
4. Reused or refurbished products, there is no minimum content requirement. (PCC 12209 (1))

Code	Product Categories	Product Examples	Minimum Postconsumer Content Requirement
1	Paper Products	<i>Examples are inclusive but are not limited to the individual product.</i> Paper janitorial supplies, cartons, wrapping, packaging, file folders, and hanging files, building insulation and panels, corrugated boxes, tissue, and toweling.	30 percent by fiber weight postconsumer fiber.
2	Printing and Writing Papers	Copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications.	30 percent by fiber weight postconsumer fiber.
3	Mulch, Compost, and Co-compost Products	Soil amendments, erosion controls, soil toppings, ground covers, weed suppressants, and organic materials used for water conservation; yard trimmings and wood byproducts that are separated from the municipal solid waste stream or other source of organic materials such as biosolids or other comparable substitutes such as livestock, horse, or other animal manure, food residues or fish processing byproducts, mechanical breakdown of materials.	80 percent recovered material that would otherwise be normally disposed of in a landfill.
4	Glass Products	Windows, test tubes, beakers, laboratory or hospital supplies, fiberglass (insulation), reflective beads, tiles, construction blocks, desktop accessories, flat glass sheets, loose-grain abrasives, deburring media, liquid filter media, and containers.	10 percent postconsumer, by weight.
5	Lubricating Oils	Intended for use in a crankcase, transmission, engine, power steering, gearbox, differential chainsaw, transformer dielectric, fluid, cutting, hydraulic, industrial, or automobile, bus, truck, vessel, plane, train, heavy equipment, or machinery powered by an internal combustion engine.	70 percent re-refined base oil.
6a	Plastic Products	Printer or duplication cartridges, diskette, carpet, office products, plastic lumber, buckets, wastebaskets, containers, benches, tables, fencing, clothing, mats, packaging, signs, posts, binders, sheet, buckets, building products, garden hose, and trays.	10 percent postconsumer, by weight.
6b	Printer or Duplication Cartridges		a. Have 10 percent postconsumer material, or b. Are purchased as remanufactured, or c. Are backed by a vendor-offered program that will take back the printer cartridge after their useful life and ensure that the cartridge is recycled and comply with the definition of recycled as set forth in section Public Contract Code 12156.
7	Paint	Water-based paint, graffiti abatement, interior and exterior, and maintenance.	50 percent postconsumer paint (exceptions when 50 percent postconsumer content is not available or is restricted by a local air quality management district, then 10 percent postconsumer content may be substituted).
8	Antifreeze	Recycled antifreeze, and antifreeze containing a bittering agent or made from polypropylene or other similar non-toxic substance.	70 percent postconsumer material.
9	Tires	Truck and bus tires, and those used on fleet vehicles and passenger cars.	Retreaded: Must use an existing casing that has undergone retreading or recapping process in accordance with Public Resource Code (commencing with section 42400).
10	Tire-Derived Products	Flooring, mats, wheelchair ramps, playground cover, parking bumpers, bullet traps, hoses, bumpers, truck bedliners, pads, walkways, tree ties, road surfacing, wheel chocks, rollers, traffic control products, mudflaps, and posts.	50 percent recycled used tires.
11	Metal	Staplers, paper clips, steel furniture, desks, pedestals, scissors, jacks, rebar, pipe, plumbing fixtures, chairs, ladders, file cabinets, shelving, containers, lockers, sheet metal, girders, building and construction products, bridges, braces, nails, and screws.	10 percent postconsumer material, by weight.

For additional information, please visit [www.civmb.ca.gov/BuyRecycled/StateAgency/](http://www.civmb.ca.gov/BuyRecycled/StateAgency/)